

## BOARD ACTION ITEM

Item Number: BA2023-34

Meeting Date: June 20, 2023

Item Title: Bus Stops Shelters and Amenities Improvement Project

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### **BACKGROUND**

Trinity Metro is focused on improving overall customer experience, safety, and security by providing upgrades to our bus system through several customer-focused initiatives. Recently Trinity Metro embarked on a program to reimagine the bus stop and bus stop amenities. The customer experience begins at the bus stop, and we believe we can bring a better experience, and provide additional safety and security to our customers. The current inventory of benches is relatively old with the majority of the benches over 30 years old and in desperate need of replacement. The majority of shelters are over 15 years old and suffering from faded and peeling powder coating as well as wear and tear evident from repeated repairs. Most shelters do not have any interior lighting, and existing 12-gallon trash receptacles are too small and overflow too quickly. The vast majority of bus stops have no seating, and none have a solar light on top of the pole. Also, the style of the existing amenities does not convey the brand image nor wear the livery colors established in 2018. Trinity Metro will evaluate the need for real time information (E-paper) signage at stops based on data provided through our data collections system onboard our buses. The cost of the E-Paper signage will be presented to the Board of Directors at a later date.

In accordance with Trinity Metro's Procurement Policy issued and advertised on Trinity Metro's website, RFP 23-T026 – Bus Stop Shelters and Amenities Improvement Project proposals from qualified vendors for the manufacturing, delivering, and installing multiple bus passenger shelters and amenities. We anticipate this will be a 3-year project to complete the bus stop upgrades to all existing stop locations. The project will work with the City of Fort Worth regarding upgrades required for existing pads and other ADA requirements. One vendor responded to the Request for Proposal. A Trinity Metro evaluation committee reviewed and evaluated the proposal, and as a result of the evaluations, Tolar Manufacturing Company Inc. was found to be compliant with all the requirements of the RFP.

### **PROCUREMENT**

The Trinity Metro Procurement Department has followed its procurement policies and procedures and complies with applicable Federal, State, and Trinity Metro procurement requirements.

### **DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION**

The Disadvantage Business Enterprise (DBE) Goal for this solicitation is 7%. Tolar Manufacturing Company Inc. proposed 20%, exceeding the DBE Goal for this solicitation.

### **FINANCING**

The cost for this authorization is included in Trinity Metro's FY2023 Capital Budget. Funds for future years of the authorization will be considered in their respective proposed budgets

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**RECOMMENDATION**

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to execute a contract with Tolar Manufacturing Company Inc. for completing the multi-year Bus Stop Shelter and Amenities Improvement Project at the cost of \$9,786,321.00, with a 15% contingency of \$1,467,948.00 for an amount not to exceed \$11,254,269.00.

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**STAFF DISPOSITION**

Wayne Gensler

June 1, 2023

EXECUTIVE LEADER APPROVAL

DATE

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**DISPOSITION BY BOARD OF DIRECTORS**

SECRETARY APPROVAL

DATE



6/20/23